

## EVALUATING THE 4 W's IN A CELL GROUP MEETING

### EVALUATING WELCOME TIME

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1. What type of an ice breaker is it?
2. What functions should this type of ice-breaker serve? Did it serve these functions ?
3. Was this type of ice breakers appropriate for the group at this time? Why?
4. Did it meet the overall purposes of ice breakers in:
  - Bringing everyone to a common focus
  - Bonding man to man
  - Building relationshipsIf not, why ?
5. Were the leader's instructions clear? If not, where was it unclear?
6. Was the leader confident and natural?
7. How did the cell members respond to it? Were they participative?
8. Was it enjoyable? How did it help "break the ice"? Did it put the cell group members at ease?
9. Were special efforts made to welcome newcomers to the cell group? If not, why?
10. Did the leader keep to time?



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### EVALUATING WORSHIP TIME

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1. On the whole, was the worship leader effective in being a facilitator as well as a leader?
2. Was the flow from song to song smooth? If not, at which point was it not smooth?
3. Was the worship leader comfortable with the songs? If not, why?
4. If a musician was in accompaniment, did the worship leader co-ordinate well with the musician? If not, where was the uncoordinated part?
5. Did the worship leader allow the Holy Spirit to interrupt his original plans for the worship time?
6. Was the length of the worship time just right?
7. Did the worship leader succeed in getting every member to get caught up with the praise and worship? If not, why?
8. Was the timing for the release of words or spiritual songs appropriated? If not, why ?
9. Was the amount of time give for releasing of words just right?
10. How did the worship leader encourage the members to move in the gifts of the Holy Spirit?
11. Did the leader discern and weigh the words released?
12. Did the leader ask the members to respond to the words released or confirm whether the words were meant for any of them?
13. Did the leader allow for a time of ministry, where appropriate?



## EVALUATING THE 4 W's IN A CELL GROUP MEETING

### EVALUATING WORD TIME

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1. Did the leader spend time preparing for the Word time by asking God how the passage applies to his/her own life as well as the life of his/her members?
2. Did the leader understand the focus of the passage?
3. Was there an opportunity for the relevant passage of Scripture to be read?
4. Did the leader give a short introduction before going into the passage?
5. Did the leader help the cell members in understanding the Scripture and making personal applications?
6. Did the leader provide direction and control throughout the session by launching, guiding and summarizing the discussion?
7. Did the leader handle disruptions well? If not, what could have been done instead?
8. Did the leader provide a conducive environment for sharing and ministry, e.g. breaking into smaller groups where appropriate and regrouping the groups for ministry where appropriate?
9. If the leader chose to break the group into smaller groups, did he/she provide prior instructions or prepare the sub-group facilitators?
10. Does the leader facilitate the discussion by using basic facilitation skills:
  - Attending skills – paying attention to the members
  - Observing skills – assessing how the discussion is being received by members
  - Listening skills – listening for the meaning of what people are saying
  - Questioning skills – using a variety of questions to maximize participation by seeking opinion, clarifying, paraphrasing and getting members to respond?
11. Was the leader overly directive, quenching spontaneous sharing? If yes, at which point did the leader do this?
12. Did the leader dominate rather than facilitate the discussion?
13. Does the leader used the Word time to flow into ministry to the cell members?



## EVALUATING THE 4 W's IN A CELL GROUP MEETING

### EVALUATING WORKS TIME

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1. Did the leader provide an opportunity for members to pray for unbelieving friends and family members?
2. Did the leader encourage members to make visits among their unbelieving friends?
3. Did the leader communicate the importance of evangelism to the growth of the cell?
4. Did the leader plan evangelistic activities with the members other than church-wide harvest events?
5. Did the leader provide opportunities for members to be equipped for evangelism, e.g. using the John 3:16 illustration and sharing one-minute testimony?
6. Did the leader relate the Works time back to the vision and goals of DUMC, Zon, Sub-Zone and/or cell ?
7. Did the leader plan and monitor the assimilation of the converts and visitors?
8. Did the leader monitor the progress of members by following up on previous discussion?

### OVERALL EVALUATION

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1. How was the mood level for each of the 4 Ws?
2. Was the leader able to manage the timing of the whole meeting (4 Ws) appropriately and properly?
3. How was the ambience and sitting arrangement of the room? Was there any blind-spots (members that are hidden someone or a piece of furniture)?

